

EAST HERTS COUNCIL

LOCAL JOINT PANEL – 3 DECEMBER 2013

HUMAN RESOURCES COMMITTEE – 15 JANUARY 2014

REPORT BY THE SECRETARY TO THE EMPLOYER'S SIDE

HOME WORKING POLICY

WARD(S) AFFECTED: NONE

Purpose/Summary of Report

To approve an amendment to the revised Home working Policy.

<u>RECOMMENDATION FOR LOCAL JOINT PANEL</u> that:	
(A)	The revised Home Working Policy be recommended for approval;
<u>RECOMMENDATION FOR HUMAN RESOURCES COMMITTEE:</u> that:	
(B)	That the revised policy be approved.

1.0 Background

1.1 The Council's Home Working Policy was last reviewed over three years ago. The Council's programme of policy review is that policies should be reviewed after three years.

2.0 Key change

The policy makes explicit that employees when working from home should provide a phone number to their line manager so that they can be contacted.

3.0 Implications/Consultations

- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers - Home Working Policy

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